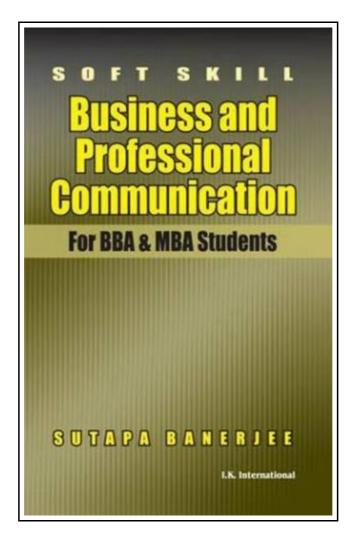
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I K International Publishing House Pvt. Ltd. Paperback. Book Condition: new. BRAND NEW, Soft Skill Business and Professional Communication (for BBA and MBA Students), Sutapa Banerjee, The present book endeavours to help students involved in business and enterprises to enhance their communication skill. It covers syllabi of BBA and MBA courses. It features: extensive research in vocabulary - enabling the students to enhance and enrich their communication skills (both oral and written); guidance for writing business correspondence; power point presentation; and, a large number of exercises, work sheets, answers and clues. The book will be useful not only for BBA & MBA students but also for those who want to have a first-hand knowledge of business and professional communication.

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